



Coventry City Council

SUMMARY OF CABINET/CABINET MEMBER DECISIONS

WEEK COMMENCING 8 APRIL 2013

**CALL IN FOR THESE DECISIONS ENDS
9.00 A.M. ON FRIDAY 19 APRIL 2013**

12 APRIL 2013

Public Business

- Denotes items that have been referred to Audit Committee.
- # Denotes items that are to be referred to Council. Accordingly Call-in does not apply.
- ◆ Denotes a matter where the associated report has already been considered by the Scrutiny Co-ordination Committee or a Scrutiny Board. Where this body has endorsed the recommendations or made recommendations that have been accepted by the Cabinet/Cabinet Member Call-in does not apply.
- * Denotes other items that have been referred to, or considered by, the Scrutiny Co-ordination Committee or a specific Scrutiny Board.

Note: The Limitations on Call-in are set out at the end of this sheet.

Cabinet Member (Education) – 10th April, 2013

Report 4 **Determination of School Terms and Holidays 2014-2015**

Recommendations

The Cabinet Member is requested to:

- (1) Consider the outcome of the public consultation on School Terms and Holidays and agree a calendar of School Terms and Holidays for 2014/2015.
- (2) Adopt Option 3 as the School Terms and Holidays programme 2014/2015 for Community, Voluntary Controlled and Community Special Schools, and maintained Nursery Schools.
- (3) Invite the Catholic and Church of England Diocesan Authorities and the Governors of Trust Schools and Academies to recommend the same calendar for their schools.

The above recommendations were approved.

(Note: Paragraph 1.6 was amended at the meeting with Option 3 Easter holiday start date being Friday 3rd April, 2015.)

Report 5 Impact of 2013 - 2014 School Funding Reform

Recommendations

Cabinet Member (Education) is requested to:

1. Endorse the school level budget impact of the 2013/14 School Funding Reform on maintained schools;
2. Note the different funding approach for pupils with high needs and potential impact on schools and local authority high needs place planning;

The above recommendations were approved.

Report 6 24+ Advanced Learning Loans Bursary Fund

Recommendations

That the Cabinet Member approves the proposed policy for the implementation of the 24+ Adult Learning Loans Bursary Fund for use by the Adult Education Service.

The above recommendation was approved.

Report 7 Closure of Chace Extended Learning Centre (Pupil Referral Unit)

Recommendations

The Cabinet Member is recommended to:

- 1) That, as part of the strategy to devolve responsibility and resource for KS4 alternative provision to the Area Behaviour Partnerships, the Cabinet Member approves the plan to proceed to statutory consultation on the closure of Chace Extended Learning Centre
- 2) That the Cabinet Member approves the proposed timetable for consultation (including consultation with the staff and the trade unions).

The above recommendations were approved.

Report 8 Appointment of Authority Governors

Recommendations

Authority Governor: New Appointments

Name	School	Term of Office
Mrs Margaret Halpin	Christ the King Catholic Primary	9 April 2017
Mr Darren Raynor	Potters Green Primary	9 April 2017

Additional Authority Governor:

Name	School	Term of Office
Mrs Charlotte Reed	Our Lady of the Assumption Catholic Primary	9 April 2017

All the above meet the criteria for appointment as LA Governors set out below.

- Have a commitment to the provision of high quality education and the pursuit of excellence for all children
- Be supportive of the LA's policies, its aspirations for Coventry's children and the partnership between a publicly accountable LA and its schools
- Show a willingness to be a supportive and critical friend to the school
- Have the time to attend meetings of the governing body and to get to know the school
- Possess skills and/or experience relevant to the work of school governing bodies

The above recommendations were approved.

Report 9 Outstanding Minutes

Recommendations

The Cabinet Member (Education) is requested to consider the list of outstanding issues and to ask the Member of the Management Board or appropriate officer to explain the current position on those which should have been discharged at this meeting or an earlier meeting

The above recommendation was approved.

Cabinet Member (Community Safety and Equalities) - 11th April, 2013

Report 4 Response to a Petition from Residents Requesting that Deliveries to Asda Stores on Jubilee Crescent be Restricted Due to Noise Disturbance

Recommendations

The Cabinet Member (Community Safety and Equalities) is recommended to:

1. Note that there has been no further evidence of statutory noise nuisance obtained and as such the Council **has no** ability to take legal action.

The above recommendation was amended and approved.

Report 5 Enforcement Systems in Place to Deal with Dog Fouling

Recommendations

- (1) The Cabinet Member (Community Safety and Equalities) is requested to approve and endorse the actions taken by officers to tackle dog fouling within the City.

The above recommendation was amended and approved, together with the following additional recommendation:

- (2) Cabinet Member (Community Safety and Equalities) refers this matter to the relevant Scrutiny Board in the new Municipal Year 2013/2014, for consideration of the generic and specific issues relating to dog fouling within the City, with the intention of inviting the relevant Scrutiny Boards to make further policy recommendations to the relevant Cabinet Member(s).

Report 6 Report Back on Work to Improve Employment Services for Drug and Alcohol Users

Recommendations

Cabinet Member is recommended to:

- (1) Receive a further report in April 2014 by way of a one-year review of the pilot scheme.

The above recommendation was approved, together with the following additional recommendation:

- (2) Cabinet Member directs that a further report be submitted on or before 30th October, 2013 by way of an interim review of the pilot scheme with as much detailed information as possible as to the benefits of the scheme.

Report 7 Equalities in Employment

Recommendations

The Cabinet Member is requested to:-

- 1) Agree the proposed Action Plan set out in the appendix to the report.

The above recommendation was replaced with the following and approved:

- (1) Cabinet Member requested a revised report and a revised Action Plan to address specific action and targets to address fundamental inequalities primarily but not exclusively around gender and ethnicity, primarily but not exclusively around modern apprenticeships scheme, primarily but not exclusively around senior management (Hay) cohort, and primarily but not exclusively around the process for exit interviews of the City Council with a particular emphasis on targets and timescales and for such a report to be presented to Cabinet Member with responsibility for equalities at his/her first meeting in the new Municipal Year 2013/2014.

*** Report 8 Charities Information**

Recommendations

The Cabinet Member (Community Safety and Equalities) is recommended to agree that:

- (1) **Directs that a page be created on the Council website providing links to other organisations that can provide goods and services and direct financial support to those who are in financial need.**
- (2) In developing the page **referred to in (1) above**, any opportunities for partnership working should be taken advantage of, such as those with the Community Support Grant, the DWP and Voluntary Action Coventry, **etc..**
- (3) **Directs that resources are identified by the Communications department of the City Council** for the on-going management of the web-page and the production of a small leaflet/postcard providing information about the web page.
- (4) The leaflet/postcard **referred to in (3) above**, is distributed to organisations, **groups and individuals** that will come into contact with those people who are experiencing financial hardship and Elected Members.

The above recommendations were amended and approved, together with the following recommendation:

- (5) A further report as to progress in respect of matters in (1) – (4) above and any other relevant matters be provided to the Cabinet Member with responsibility for equalities by 30th June 2013.

Report 9 Outstanding Issues Report

Recommendations

The Cabinet Member (Community Safety and Equalities) is requested to consider the list of outstanding issues and to ask the Member of the Management Board or appropriate officer to explain the current position on those which should have been discharged at this meeting or an earlier meeting.

The above recommendation was approved.

Cabinet Member (Neighbourhood Action, Housing, Leisure and Culture) – 11th April, 2013

*** Report 4 Recommendations from the Transport and Infrastructure Development Scrutiny Board (6) on the Coventry Homefinder Nominations and Lettings Policy**

Recommendations

The Cabinet Member (Neighbourhood Action, Housing Leisure and Culture) is recommended to approve that:

- 1) The current Coventry Homefinder Nominations and Lettings policy be re-written and named Coventry Homefinder Choice Based Lettings Policy.
- 2) The policy should retain:
 - a. The current banding system.
 - b. The current policy on dealing with customers who turn down successful bids.
 - c. The current annual review of registration to ensure those on the list still require housing.
- 3) All information in the policy should be available to customers in a user-friendly summary document on the website.
- 4) The new policy should ensure the Council is meeting its statutory duties, including those regarding the military covenant.
- 5) The current 75:25 split for allocation is changed to 100% of the properties on Homefinder are prioritised to those with a housing need (bands 1 and 2).
- 6) Access to registration should remain open to enable those without a housing need to register should they wish to.
- 7) There should be links on the website to information about Housing Associations' other properties out of city, to increase choice.
- 8) There should be clear and easy to find information on the website about the different partner Housing Associations' policies for accepting or refusing tenants, such as rent arrears or anti-social behaviour.
- 9) The Cabinet Member should also consider including links on the Homefinder website to a Council endorsed website providing

information about private tenancies, such as the Kirklees model www.letshelpyou.co.uk to increase choice for the customer.

- 10) That any operational or procedural changes to Homefinder be delegated to the Assistant Director (Public Safety and Housing) in consultation with the Cabinet Member providing they are in line with the priorities and strategic approach identified above in the recommendations from the Transport and Infrastructure Development Scrutiny Board Homefinder Task and Finish group.

The above recommendations were approved.

*** Report 5 Coventry's Cultural Offerings – Recommendations from Scrutiny Visits**

Recommendations

The Cabinet Member (Neighbourhood Action, Housing, Leisure and Culture) is recommended to approve:-

1. To support and encourage collaborative working with partners to develop and promote Coventry's offering to the public as a heritage and cultural trail, including options for theatre trips with an evening stay.
2. That discussions are entered into with coach tour companies to encourage them to offer a day in Coventry as part of the Stratford and Warwick Castle route
3. That discussions are entered into with the Open University about what the City could offer as an attractive base for residential schools.
4. That discussions are entered into with English Heritage at the earliest opportunity to discuss options for the future of the Lunt Fort.
5. That discussions are entered into with the Belgrade Theatre to promote their community work to the city's other cultural organisations in order to share their good practice.
6. That the options for increasing the revenue of St Mary's Guildhall are considered and balanced with the need to preserve the heritage of the building.
7. That operational concerns in respect of St Mary's Guildhall are raised with managers in the City Services and Development Directorate and that the Scrutiny Board receives an update on actions being taken.

The above recommendations were approved, together with the following additional recommendations:

8. That a letter be sent to the Television Series Time Team and the Royal Engineers inviting them into discussions relating to the Lunt Fort.
9. That comments from the Wellness, Liveability and Public Health Scrutiny Board relating to St. Marys Guildhall be sent to the Cabinet Member (City Services).

(NOTE: The above additional recommendations have not been to, or considered by the Wellness, Liveability and Public Health Scrutiny Board.)

Report 6 Outstanding Issues

Recommendations

The Cabinet Member (Neighbourhood Action, Housing, Leisure and Culture) is requested to consider the list of outstanding issues and to ask the Member of the Management Board or appropriate officer to explain the current position on those which should have been discharged at this meeting or an earlier meeting.

The above recommendation was approved.

Limitations on Call-in

A call-in will normally be regarded as appropriate **UNLESS**:-

1. it falls within paragraph 4.5.26 of the Scrutiny rules (part 4 of the Constitution) – ie. it relates to:
 - (i) a matter which is to be determined by the Council.
 - (ii) a decision of the Cabinet/Cabinet Member taken as a matter of urgency and the Chair of the Scrutiny Co-ordination Committee (or his/her nominee) had been invited to attend the meeting where the urgent decision had been taken or the Scrutiny Co-ordination Committee has previously agreed the need for urgency.
 - (iii) a decision made by an employee exercising delegated authority.
 - (iv) decisions of the Licensing and Regulatory Committee.
 - (v) decisions of the Planning Committee.
 - (vi) decisions of the Appeals and Appointments Panels.
 - (vii) decisions of the Audit Committee.
 - (viii) a matter where the associated report has already been considered by the Scrutiny Co-ordination Committee or a Scrutiny Board who have endorsed the recommendations or made recommendations that have been accepted by the Cabinet/Cabinet Member.
2. The call-in form is not completed correctly.
3. The call-in form is received after the specified time.
4. The reason for the call-in is unclear or does not relate directly to the decision specified on the call-in form.
5. The reason for the call-in is a question, the answer to which can be found in the report relating to the decision which is being called in.



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